

Roles of the Organizing Committee

A. Telecommunication Services

The Client provides the Contractor with telecommunication services to transmit international feed from each competition venue to the IBC. When the RHBs wish to use the telecommunication services, the Client confirms the details of the services to be used and makes the necessary arrangements.

B. Support for Venue Planning

In cooperation with management personnel and others, the Client creates drawings of each competition venue and the IBC and provides them to the Contractor. The Client supports the Contractor in allocating resources planned by the Contractor as appropriately as possible.

C. Construction and operation of temporary infrastructure

In order to provide stable power supply at the IBC and each competition venue, the Client establishes a range of infrastructure approved by the OCA, including basic temporary facilities, electricity (including backup power for broadcasting), FOP lighting (1,500 lx). (For details, see Appendix 1-8)

Basic temporary facilities include cabins, partitions, camera platforms, commentary positions, announcement platforms, cable bridges, cable towers, and yellow jackets. (Cable bridges, cable towers, and yellow jackets are provided to locations deemed necessary by the Client, such as vehicle flow lines.) (For details, see Appendix 1-9)

The Client provides the desks, chairs and other furniture necessary for the office.

The specifications of the power supply must be in accordance with the Japanese standard as follows:

- Frequency: 60 Hz (50 Hz for JRA Bajikoen/Izu Velodrome)
- Voltage: Single phase 100V/Single phase 200V
- Grounding: 100 Ω or less
- Shape of outlet:
 - [Single phase 100V] NEMA5-15R, NEMA5-20R
 - [Single phase 200V] NEMA6-15R, NEMA6-20R
- Shape of connector:
 - [Single phase 100V] E-Z1016-83XX E1016-163X
 - [Single phase 200V] E-Z1016-83XX, E1016-163X

The operation requirements for power supply (including backup power supply) are determined in consultation with the Client.

If additional special lighting is required for the Opening and Closing Ceremonies, etc., it is necessary to consult with the Contractor.

If it is difficult to access the existing restrooms within the venue, the Client shall provide temporary restrooms as necessary.

D. Television Graphics (TVGs) and Animation

TVGs for broadcasting live competitions (Operation staff members are included) and transition animations to be used for replay are provided by the Games partners designated by the Client. TVGs are designed and created by the Games partners.

The opening and closing sequences (approximately 15 seconds each) to be played at the start and end of the live feed and bumpers (2 types, 5 seconds each) are produced by the Games partners in consultation with the Contractor.

E. Commentator Information System (CIS)

The Client controls and provides the CIS at the IBC and some of the competition venues.

At LIVE venues, the CIS is provided to the Client in the production room or commentary positions. At the IBC, the CIS is provided in the video receiving locations. The CIS is provided to the RHBs in commentary positions. The Client is responsible for distributing this service. The Client provides monitors suitable for viewing.

F. Medical and First Aid Treatment

The Client supports access to appropriate medical facilities during the Games and allocates qualified personnel who can provide first-aid treatment at each competition venue.

G. Cleaning

The Client cleans and disposes of waste within each competition venue or the IBC as necessary. However, the Client is not obligated to clean some rooms such as the server room.

H. Transport

The Contractor is able to use the transportation services between MMC and the competition venue (shuttle bus within the scope of TM services) and the transportation services between Nagoya Station and MMC (within the scope of TM services, in this case including public transportation) specified by the Client. If the Contractor uses other transportation services, the Contractor shall bear the cost of such services.

I. Accreditation Card

If there is no problem with the personal data, the Client issues the pre-validation card (PVC) to the Contractor.

J. Accommodation

The Client books accommodation where the Contractor and RHBs can easily access the IBC or each competition venue so that they can work smoothly. The Contractors' accommodation costs shall be borne by the Client.

K. Security Measures

The Client provides security measures at the MMC and each competition venue.

L. Meals

The Client provides the Contractor working at the IBC or competition venues with one meal per person per day during the Games period. The Contractor may exchange the meal for ticket which can be used at any time.

M. Volunteer Staff

The Client arranges and assigns volunteer staff to be stationed at the IBC and each competition venue. The number of volunteer staff shall be three posts for the live competitions; one post for the ENG competitions; three posts as support staff members for the IBC; and 40 posts for clipping and creating digest videos. The work hours of volunteer staff shall be as follows: those working at competition venues will start from three hours before the start of the competition to three hours after the end of the competition; those working at the IBC will work for 24 hours; and those clipping and creating digest video will work for 16 hours.

N. Organization of WBM

When holding a WBM, the Client is responsible for reserving the venue, securing the equipment, coordinating with venue tour destinations, arranging buses, interpretation, and catering, addressing immigration issues, arranging accommodation, managing logistics, and organizing presentations by each department.