Reporting Form of Grievance Mechanism for the Code of Sustainable Procurement¹

To: AINAGOC

yyyy/mm/dd

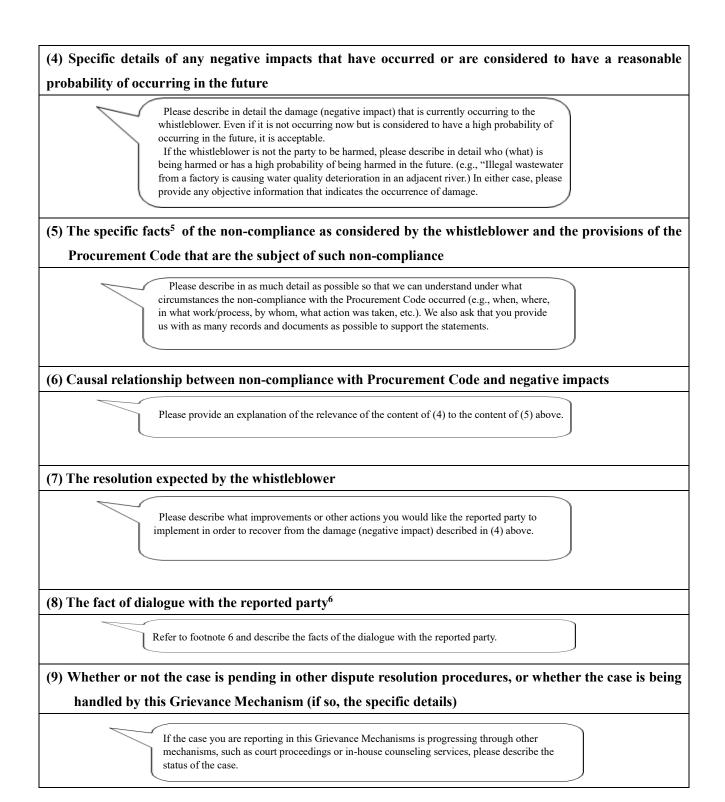
a Name	00 00		
b Address	TXXX-XXXX XXX, XXX,		
	Nagoya City, Aichi Prefecture 🖯	In order to proceed with the processing procedures at the Grievance Mechanism, t	
c Telephone number	052 - (XXX) - XXXX	report must be made in the whistleblower's real name, and the whistleblower's contact information must be clearly indicated. However, if the whistleblower wishes, he or she may be made anonymous to the reported party, etc., and may also be made anonymous in the process of processing.	
d e-mail address	XXXX@XXXX.or.jp		
e Do you wish to remain anonymous in	(Circle one of them)		
the process of processing?	Yes · No		
(2) Information about the reported party	,3		
a Company name	XXXX Company	Please list the entity or person that you believe is causing the non- compliance (or facts that could give rise to such suspicion) with the Procurement Code.	
b Address and contact information	$\mp XXX - XXXX XXX, XXX,$		
(Telephone number, e-mail address)	Nagoya City, Aichi Prefecture		
	052 - (XXX) - XXXX		
	XXXX@XXXX.or.jp		
c Relationship between the	Employers and their employees		
whistleblower and the reported party			
(3) Information sufficient to identify the	goods to be procured by AINAGOC ⁴		
a Name of the contract, type/name of	Please describe the following information in as much detail a	on in as much detail as you know, so that we	
procured goods, name of	 can identify which contract, manufacture of goods (or provision of services), etc., is causing the matter you are trying to report. The type and name of the goods (including Licensed merchandise), the name of the manufacturer or seller Characteristics of the goods (color, design, material, etc.) Information such as the time of manufacture or delivery, lot number, place of 		
manufacturer/seller or characteristics			
that identify the procured goods if the			
name alone is difficult to identify			
	manufacture, quantity manufactured and delivery destination (ordering party)		
b Time of manufacture or delivery, Lot	 In the case of services, information such as the type and name of the service, the name of the provider, the time and place of provision, and the recipient (person placing the 		
number, etc.	order)		
	(We would appreciate it if you could also goods or services procured by AINAGOC Licensed merchandise.)	include the reason why you considered the C to be related to the goods, services, or	

¹ If the required information is not accurately stated, the details will be verified with the whistleblower.

 $^{^2}$ The report must be made under your real name and must include your contact information. However, the whistleblower's information will not be released to outside parties, except as required by law. If you wish to remain anonymous in the process of processing, you may indicate so.

³ The term "Reported party" refers to the person who is believed to have caused the non-compliance with the Procurement Code (or the fact that could give rise to such suspicion) in the report in question.

⁴ Please describe in as much detail as possible



⁵ This includes information that can identify that the non-compliance occurred in the process of manufacture, distribution, etc. of the procured goods, etc., as described in (3) above.

⁶ In order to encourage efforts toward voluntary dispute resolution between the parties, the whistleblower is required to make efforts toward dialogue with the reported party before making a report. For this reason, please describe in as much detail as possible regarding the facts of the whistleblower's conduct for discussions with the reported party, including the date, time, the other party, and the contents of the response. However, if there are unavoidable circumstances that prevent the whistleblower from making efforts to communicate with the reported party, please describe those circumstances.